

## The Board

Article 29.- The government, the representation and administration of the Society of Hispanic Professionals of Hazleton Area, belongs to its Board of Directors, under the electoral delegation of the General Assembly. The Board shall be composed of the President, the Vice-President, the Secretary, the Treasurer and a maximum of seven members. All the positions in the Board of Directors are completely free of charge and to form part of it may be eligible for all members of the society who are of legal age, in full use of their civil rights that are not immersed in the grounds of incompatibility established legally.

### Elections:

Article 30.- The leadership positions will be elected at an Ordinary General Assembly by a majority of votes, in secret and free election and will have two years of validity. Will be null and void the electoral votes cast in white or with repeated name. The vacancies that occur in isolation within each period will be provided by the Board until the First Ordinary General Assembly to be held, which shall elect the Member which has to fill the vacancy, between all members who wish to do so. With regard to the electoral process, the presentation of candidates for each vacant post, forming or not nominations will open thirty working days before the date of the elections. This representation shall be made in writing. The proclamation of candidates will be ten days before the holding of the elections. In the 48 hours following the proclamation, the candidates proclaimed may make appropriate observations, which will estimate or not the Board of Directors. In the case of not having candidates, all members shall be considered eligible.

Article 31.- The vote to elect members of the Board may be made directly and personally taking part in the General Assembly on the day and at the time indicated by the corresponding announcement, or by vote in writing, delivered in closed envelope to the Secretary of the society or sent by registered mail.

In this second form of vote in writing it will observe the following specifications:

- ballots with the names of those who aspire to be members of the Board shall be sent to all members. These ballots will be introduced by the members who wish to vote by letter, in a closed white envelope, that will be inside of the letter to the society. On the envelope, it is specified that it "contains votes".
- The white envelopes with the votes will be opened by the Chairman at the time of the vote, putting the necessary means to save the secrecy of the vote.
- The causes that shall be estimated as sufficient to support the vote on these conditions are mainly those of a disease or unavoidable professional commitment and coinciding with the day and time of the voting. These causes should be specified in the letter which accompanies the on white with the votes.

Article 32.- Those members who had been elected without having submitted candidacy and were not in accordance with the election, may appeal the decision of the Assembly.

Article 33.- The Chairman convenes and presides over the meetings of the Board of Directors and General Assembly, and carries the legal representation of the society and runs and makes implementing the agreements of the Board of Directors and General Assembly, sorts the payments to the Treasurer and puts the clearance of the certifications of Secretary.

Article 34.- In case of absence or illness of the President, he/she will be replace provisionally by the Vice President. Also, he/she will be replaces them in the event of a vacancy in the office of the President for whatever reason it occurs. The other substitutions shall be made by those who, in each case, are designated by the Board of Directors.

Article 35.- The Secretary carried a book of high and low of the members, in guarantee of the same, extends records, facilitates the required certifications and composes the social correspondence. In addition, together with the treasurer, also draws up the memory and the balance of accounts.

Article 36.- The Treasurer takes the entry and exit of funds. Cannot pay without the authorization of the President and the availability of the funds.

Article 37.- The Board of Directors shall meet at least once a month and as many times as it deems necessary for the disposal of the President or at the request of a majority of its members. The call for these meetings will take place at least 48 hours in advance and can be reduced this period by half to the calls for very urgent matters.

Article 38.- The agreement of the Board of Directors shall be valid always and when they are present in the meeting the half of the members plus one of the components of the same.

Article 39.- The agreements adopted by the Board of Directors will be reflected in the record that shall be public. The members of the Board may request to place on record their vote in favor of or against the agreements adopted.